



Technical Services  
 B36 Webster Physical Science  
 Washington State University  
 Pullman, Washington 99164-2801  
 (509)-335-1196 FAX: (509) 335-3836

JOB NUMBER

**123**

**Instruments**

335-1196 WD: CC0227; PG00001942; FD026; FN024; RG10

**Electronics**

335-1106 WD: CC0227; PG00001943; FD026; FN024; RG10

**CUSTOMER INFORMATION**

Customer \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Principal Researcher \_\_\_\_\_

Department \_\_\_\_\_ Zip \_\_\_\_\_

Date In \_\_\_\_\_ Date Completed \_\_\_\_\_

IRI  P.O.  Blanket  Cash/Check

Split Coding

WD Fund      WD prog/grant/gift/proj      Spend Cat.      Dist. (% or \$)


Authorized Signature \_\_\_\_\_

Dept. Req. #

**OFFICE USE ONLY**

Labor Hours \_\_\_\_\_ @ \_\_\_\_\_ hr.

Labor Cost \_\_\_\_\_

Materials Cost \_\_\_\_\_

Shipping \_\_\_\_\_

Admin. Charge \_\_\_\_\_

Tax or Misc. \_\_\_\_\_

**Total Billing \$**

Job Description: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Notes:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Billing Category	Date	Employee	Hrs.	Qty.	Material Description	Unit	Price/unit	Price
<input type="radio"/> In-Division								
<input type="radio"/> Out-of-Division								
<input type="radio"/> Outside Campus								
<input type="checkbox"/> Display Boards								
<input type="checkbox"/> No Charge								
<input type="checkbox"/> Labor as Materials								
Check Number								
Cash Sales Receipt #								
<b>PAID DATE</b>								
	Total Hours:				Total Cost of Materials:			